

Position: Policy Consultant at Technopolis Group Belgium

1 Job Purpose

Technopolis Group is a European leader in strategic policy advice in the field of science, technology and innovation (STI). Our team undertakes comparative policy studies, monitoring and evaluation studies and provides strategic advice to various EU institutions as well as other international organisations. We also work for national and regional policy making and research organisations, research funding organisations and public-private partnerships. We have approximately 150 staff in offices in Abidjan, Amsterdam, Berlin, Brighton, Bogota, Brussels, Frankfurt/Main, Paris, Stockholm, Tallinn, and Vienna.

In order to meet the needs of our international and national public-sector client base, we aim to appoint a policy consultant for our Brussels-based office.

2 Qualifications

- At least 2 years' relevant work experience in a public-sector consulting environment
- A relevant academic background at Master level or above preferably in economics, finance or engineering
- Strong quantitative research methods skills and ideally also qualitative
 - Proven track record in the application of EC required procedures is a major plus (e.g. better regulation requirements.)
- Practical knowledge and a track record in consulting, preferably in one of the following areas: industrial policy & entrepreneurship, regional economic development, research and innovation, green economy and sustainable energy, digital transformation or health
- Fluency in oral and written English; proven ability to write well and to a professional standard
 - Knowledge of other languages is a plus
- Ability to identify and generate new business leads, manage clients & partners, deliver projects on time and within budget
- Proven organisational and planning skills necessary to manage complex tasks within tight deadlines
- Self-motivated, able to work independently and in international teams
- A positive 'can-do' attitude, an analytical mind, and an eye for detail are required
- Qualities such as impartiality, intellectual curiosity, flexibility and perseverance are essential.

3 Responsibilities

- Ensure project management and delivery, manage project budgets, coordinate the work of in-house and external teams, and meet deadlines for internal and external clients
- Leverage professional and technical background to draft reports and policy papers, targeted mainly at EU policy makers and public sector clients
- Contribute to strengthening Technopolis Group capacity to deliver services in different sectors & thematic areas by (co-)developing and applying innovative research and analytical methods and tools

- Help to grow Technopolis Group business portfolio by contributing to the business acquisition process, identifying and pursuing opportunities in new and existing markets.

4 What we offer

We offer:

- A competitive remuneration package with excellent prospects and career progression – the conditions will be adjusted to the experience of the selected candidate
- A dynamic work environment with challenging and varied projects
- A pleasant working atmosphere in a group of about 25 professionals, while being part of an international company

If you are interested, please send your EU format CV and a short motivation letter to recruitment_be@technopolis-group.com. Only candidates selected for an interview will be contacted. Applications can be sent until 30 September 2019. Earlier applications are welcome and will be processed rapidly. Ideally, the candidate should be available for the position starting no later than November 2019.